



Student/ Parent Contract

Dear Parents and Students,

I am so honored to be heading up the theatre program at Northern Lehigh High School! We have a dedicated and passionate team that is ready to make this season better than ever. The Fall Play is going to have a different spin, as it will offer more students and chance to shine and lend more opportunity for education and performance advancement in the process. Beauty and the Beast is an exciting undertaking, and I have no doubt that the students will rise above and beyond the challenge.

As a professional performer and educator, I recognize that we have a wonderful opportunity to really advance the performing arts at Northern Lehigh and build upon an already excellent program. We can have a fulfilling, inspiring, empowering, enlivening, and super fun year, but it will take everyone being committed and enthusiastic about the potential of the students and the direction of the season. To make sure we are all on the same page, I ask that you review the guidelines below:

1. Communication is essential for the success for the theatre and of the production. If you have an issue, a conflict with scheduling, or questions regarding your role or rehearsal, you may contact me via the Remind app so we may resolve it. It is imperative that the staff remain informed of all conflicts so we may run rehearsals efficiently, and it is your responsibility to contact a staff member directly to ensure clarity of a situation.
2. Once given, please highlight the production calendar and make note of all required rehearsal dates. If there is a conflict, please notify me as soon as possible. 3 or more unexcused absences will lead to a recasting of your role. It is important to everyone that each student be dedicated to the production and the program. If an emergency arises, you may reach me through the Remind app so we may address it accordingly.
3. **ATTENDANCE DURING TECH AND SHOW WEEK IS MANDATORY.** Absolutely **NO CONFLICTS** are allowed during the two weeks listed below.
4. Students involved in other after school activities before a theatre rehearsal should plan ahead to bring something to eat before rehearsal. **STUDENTS WILL NOT be permitted to leave rehearsal to GET FOOD.** We will be conscious to give breaks for you to snack and hydrate, but not enough time for full meals.
5. Early is on time, and on time is late. Punctuality is essential. We will be starting rehearsal at the scheduled time and will not hold the start of rehearsal for late members. If late and door is locked you will not be needed for rehearsal, and should contact me as soon as possible.

6. After school activities are subject to all school rules as set forth in the student handbook which can be found online at www.nlsd.org. Vandalism, fooling around, and violations of the school code will not be tolerated and consequences will be given.
7. Please remain in the assigned areas during rehearsals. NO WANDERING. Students have access to the auditorium, tech balcony, stage, and music/art room 102 only.
8. Please come with a positive attitude. It is a privilege to be part of such an awesome experience. No part is a small part and each actor should be respected for his or her specific talents they share to make the program GREAT. You will need to work with your peers and be a part of the process.
9. Because the theatre is its own community, we must all contribute to its growth. To achieve this, each student MUST participate in the fundraiser for the show in which he/she is cast and MUST sell at least one ad for that same program. If you are unable to make any sales, you may 'buy out' at the equivalent amount. It is important that we all have an investment in the program and its future!
10. CELL PHONES should be silenced during rehearsals and are not allowed on the stage. If you need to check messages because of your ride, please ask a staff member to be excused. Extenuating circumstances will be considered on a case-by-case basis.
11. Students will be working without scripts as of February 6th and need to be off-book (completely memorized) no later than February 13th. Please mark this date on your calendar and be prepared. This means preparation and practice outside of rehearsal- you will not fully absorb your lines/character by only saying them during rehearsal time!
12. ATTENDENCE in school is MANDATORY. Those absent from school may not participate in that day's rehearsal/practice. If you are consistently absent your part will be recast.
13. Due to school policy, students absent from school on a performance day (unexcused) may not participate in that day's performance.
14. Students are required to supply their own makeup essentials for the show. This includes: foundation, powder, eyeliner, and makeup applicators. Unless otherwise specified, it is also your responsibility to provide your own footwear.

I would like to encourage parents to become involved in the theatre program by attending meetings of our Northern Lehigh High School Little Theatre Association throughout the school year. The Association is vital to the success of the theatre in many offstage ventures. The Association does many great things that make the theatre such an enjoyable and memorable experience for our kids. Anyone interested in volunteering should contact Marion Miller, President laughter813@yahoo.com

If you have any questions or concerns about the theatre program please feel free to contact me at Colette.boudreaux@gmail.com. I am thrilled to be working with such wonderful students and continuing the progress of theatre at Northern Lehigh!

Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.
3/6 Tech Run	3/7 Tech Vocal	3/8 Tech Run	3/9 Tech Run	3/10 Tech Run	3/11 Tech Run	3/12 TBD
3/13 Tech Run	3/14 Parent Preview	3/15 Final Tech	3/16 Opening Perf.	3/17 Perf.	3/18 Perf.	3/19 Final Perf.

Sincerely,

Colette Boudreaux
Northern Lehigh HS
Theatre Director



I, _____, agree to all aforementioned guidelines and rules and submit my name for inclusion in the Northern Lehigh Theatre program.

Student Signature: _____ Date: _____

Parent Name (print): _____

Parent Signature: _____ Date: _____